



Clacton County High School Sigma Sixth Tending Notices and Letters



Summer Term 2024 | Issue 36 | Friday 28th June

Please take the time to check through this mailing, particularly for your child's individual year group as there could be some important information for you to be aware of.

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Whole School Notices

Reporting student absence - including lateness and early exits

Clear communication lines with our parents and carers are vital to a successful partnership between ourselves and our CCHS families. Absence reporting is not only a statutory obligation, it is also very much a matter of safeguarding. To ensure that both you, and ourselves fulfil our obligations, and ensure that our students are safe we have a dedicated absence email address that goes directly to our Attendance Office. Please use this to report student absence including illness, booked medical (or other appointments), and reasons for student lateness. Please use absence@cchs.school

If you need to call

If you do not have an email account and need to call the school about absence or lateness please **call 01255 424266 option 1**. Please leave a detailed message on the answer phone. Calls to the main office will be redirected to the attendance office to improve attendance recording. Calls of an urgent nature will be dealt with accordingly.

Illness

If your child is too unwell to attend school, please report this via email before 8.45am on each day of absence.

To note:

Please ensure you provide sufficient detail. Reporting your child as "ill", "unwell", "sick" or "poorly" does not provide the school with the information necessary to enable us to authorise an absence. Please include any evidence of illness such as a photograph of prescription medication or doctor's letter.

If a student is present at school and contacts home to be collected due to illness, this will most likely result in an unauthorised absence. Students are required to follow the correct procedures regarding this.

Appointments

If your child will miss school due to an unavoidable appointment please inform the school via email. Please attach proof of appointment with a photograph or scan of the letter using your smartphone.

To note:

Please try to avoid bringing documents into reception for copying.

Medical or similar appointments for your child should, wherever possible, be made outside of school hours, in support of your child's school attendance.

If your child is starting the day at school, It is helpful (in addition) to give your child a note, to help them, and the class teacher, remember the appointment.

Leaving school early – at short notice

If your child needs to leave school before the end of the school day, please contact the main office on 01255 424266 Option 0 or email admin@cchs.school. Each case will be handled individually

To note:

The school will decide whether the absence can be authorised or not. Please click here for [Website information on attendance](#)



THE CCHS SUMMER MUSICAL 2024 Billy Elliot

[Click here to purchase TICKETS](#)

Showings:

Thursday, 11th July - 7pm performance

Friday, 12th July - 7pm performance

Saturday, 13th July - 2pm and 7pm performances

Whole School Letters

No whole school letters this week

Dates for Your Diary

Next week

- Monday 1st to Friday 5th July - Year 10 Careers – Futures Week
- Thursday 4th July - Year 7 Parents' Evening
- Friday 5th July - Year 10 Sigma Sixth Experience Day

Later

- Monday 8th July - Years 7 & 8 Sports Day
- Tuesday 9th July - Years 9 & 10 Sports Day
- Thursday 11th to Saturday 13th July - CCHS Summer Production – Billy Elliot-The Musical
- Thursday 18th July - PROUD Reward Trip
- Friday 19th July - Last day of term (early finish at 11:40am)
- Thursday 15th August – A level results day
- Thursday 22nd August – GCSE results day

Year 7

Year 7 Parents' Evening - Thursday 4th July 2024 – booking system is open

Please view [here](#) a letter from Assistant Headteacher – Mr Martin containing all the details required for a successful Parents' Evening including the link to book your appointment slots

Year 7 Sports Day – Monday, 8th July. Unfortunately, no spectators

Year 8

Year 8 Sports Day – Monday, 8th July. Unfortunately, no spectators

Year 9

Year 9 reports

Year 9 reports are ready to be downloaded from Arbor. Please see the how-to [guide](#) for more information

Year 9 Sports Day – Tuesday, 9th July. Unfortunately, no spectators

Year 10

Careers Futures Week from 1st- 5th July

Please note: Year 10 students are due to be in school on Monday, 1st July and Friday, 5th July only

This week is important for year 10's and includes opportunities for work shadowing, work placements, and visits to the University of Essex and local national companies.

If you have any questions, please contact the school office via admin@cch.school, and your enquiry will be forwarded to Mr. Cooke. Please see the weekly programme below.

Programme

Monday 1st July	Tuesday 2nd July	Wednesday 3rd July	Thursday 4th July	Friday 5th July
Normal lessons	CCHS Experience of Work (X Band) Work Shadowing if not attending CCHS Experience of Work	CCHS Experience of Work (Y Band) Work Shadowing if not attending CCHS Experience of Work	Work Shadowing (all students)	Sigma Sixth Tending Taster Day (Invite only) College Preparation Day (for students not attending Sigma Sixth Tending)

Year 10 Sports Day – Tuesday, 9th July - Unfortunately no spectators

Year 11

Sigma Sixth Induction Day – Thursday 11th July

Our Sixth Form Induction Day for year 11 students joining us in September will be on Thursday, 11th July.

We are very excited to welcome the new cohort to Sigma Sixth for the day and have some exciting activities planned which we hope students will find both informative and enjoyable.

The day begins with an introductory talk on life in the college and the expectations of being a Sigma Sixth student. Students will then participate in activities that will help them prepare for their studies in September and will be introduced to their subject assignments which they are expected to complete over the summer holiday. The afternoon session will focus on team building.

GCSE Results Day - Thursday, 22nd August

Sixth Form Notices

A Level Results Day - Thursday, 15th August

Careers Updates

The CCHS Careers Hub micro-website is continually being updated with information on all different types of careers and much, much more.

[Please take a look at our Careers Hub Here.](#)

Throughout June and July, there are a lot of career-focused events coming up, particularly for our year 10 students as they begin to think about higher education, further education, work, and apprenticeships.

Safeguarding, SEND, and Wellbeing

UNITY HUB - Offering a safe space for Young People - Fridays at 4.30pm .Click [here](#) for more information

Community Notices

Enjoy discovering something new in our local area – lots of free activities

Click [here](#) for more information

St Osyth Priory Events

Tractor Trailer Tours and Summer Holiday club (primary ages) – click [here](#) for more information

Career Opportunities at CCHS

This week there are new positions available: Click [here](#) for further information