



Our reference: TAYLET15/LH

18th November 2021

Dear Parent/Carers

RE: IN THE EVENT OF ADVERSE WEATHER CONDITIONS

With the threat of the weather suddenly turning very cold and the possibility of snow in the coming months, I thought that I would write to remind you of the procedures, should the school be unable to open due to adverse weather.

The school closely monitors the situation overnight and always makes the decision whether to open or not as early as possible, generally around 7.00am. Parents/carers are notified via the school's texting system; Essex County Council would be advised and an official notification posted on their [website](#). Likewise, this school adds a pop-up warning to our own [website](#).

If the weather unexpectedly deteriorates during the school day, we make a decision whether to remain open or not, based on a health and safety point of view in relation to conditions on the school site and to ensure students and staff are able to travel home safely. If this were the case, parents/carers would be notified through the school's texting system, via Essex County Council and our own website. Please ensure we have your most up to date mobile telephone number for our records.

If parents/carers are in any doubt, please **do not** rely on social media for information as these sites can often be misleading, please always check the Essex County Council website or CCHS website for clarification; this is the official notification for parents/carers to follow.

I hope that I have clarified the situation; if you are unsure about any of the information enclosed in this letter, please contact the school directly for advice, prior to the arrival of any bad weather.

Yours sincerely

C TAYLOR
Head of School